

Guidelines for ARBA Convention Dutch Show

The purpose of these guidelines is to assist local clubs, members and personnel involved with the ARBA convention in identifying tasks to be done to help the Dutch portion of the show to run smoothly.

1. **Banquet Facility:** This is good to secure *at least nine months* in advance of the convention due to the high demand of banquet spots by other Breed clubs. Plan to have room for approximately 100 people with the option of having more added if we have a good response. The Banquet people will give you the date they need a head count by. Dutch people enjoy a good tasty meal at a decent price over a fancy facility!
2. **Banquet Date/Time:** Over the course of several years, we have evolved into having more of a Dutch Breakfast or Brunch, and the day following the completion of the judging works well. Dinners could certainly be planned.
3. **Banquet Reservation Date:** We have had reservation request forms sent out with the August 1st mailing for voting. This can be coordinated with the ADRC secretary for deadlines and timelines according to when the ARBA convention is held.
4. **Awards:** They can either be taken care of by someone interesting in helping with them or by the ADRC club itself. Either way, the Liaison committee needs to be informed as to which way this will be done six months prior to convention.
5. **Donations/Award Sponsors:** Each fall at the ARBA convention, a “Pass the Hat” is done to help out with the following convention award expenses. A form asking for award donations can also be sent out at the time the banquet reservation form is sent out with a date coinciding with that of the banquet deadline. Again, it can be coordinated with the ADRC secretary.
4. **Table helpers:** Anyone that can help with writing and recording remarks, run rabbits to and from the judging table and a couple helpers behind the table with the judge are encouraged to sign up to help. The Liaison committee should be informed that help is lined up prior to the show.
5. **Aisle Markers:** Plan to hang an 8 1/2 x 11 poster board with the cage numbers and Dutch varieties that can be found down each row on the end pens of each row. It

helps tremendously when trying to find cages for both check in and returning rabbits to pens after judging.

6. **Carriers for showing:** The club has carriers now that will be available at any conventions that they can be transported to. If the convention should be held in an area of the country that is not conducive to transporting carriers, then other carriers will need to be available during the judging days to get the classes up to the tables. Have a spray bottle of Vanodine available for any personal carriers that end up being loaned to us during the show to help with disease control.

Any questions can be directed to the NDS/Convention Liaison Committee:

Dennis Kline at KlineDutch@aol.com or at
(419) 595-2050

Phil Lape at lapesdutch@copper.net or at
(419) 238-3906